

COUNTY FORM NO.4  
REGULAR AUDIT

San Bernardino County Superintendent of Schools  
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Redlands Unified School District  
SUBJECT MATTER: BOARD DELEGATION-TERMINATION THEREOF  
DATE OF ACTION: June 10, 2025

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

AUTHORIZATION GRANTED TO Sabine Robertson-Phillips IS TERMINATED AS NOTED BELOW:

	TO BE TERMINATED:
ELECTRONIC SIGNATURE KEY	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
VOLUNTARY PAYROLL DEDUCTIONS (PAY 620)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NOTICE OF EMPLOYMENT-CERTIFICATED EMPLOYEES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NOTICE OF EMPLOYMENT-CLASSIFIED EMPLOYEES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NOTICE OF EMPLOYMENT-STUDENT & TEMPORARY	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
BUDGET TRANSFERS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
CONTRACTS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
REVOLVING CASH	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
INTERFUND TRANSACTIONS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
PURCHASE ORDERS	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

AUTHORITY: <input checked="" type="checkbox"/> EDUCATION CODE	SECTION: <u>17604-05, 35161, 81655-56, 85232-33</u>
<input type="checkbox"/> GOVERNMENT CODE	SECTION: _____
<input type="checkbox"/> OTHER	SECTION: _____

SUPPORTIVE DATA: NONE REQUIRED

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

	Superintendent	6-10-2025
SIGNATURE: GOVERNING BOARD DESIGNEE	TITLE	DATE

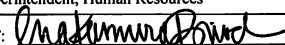
COUNTY FORM NO. 2  
REGULAR AUDIT

San Bernardino County Superintendent of Schools  
DISTRICT FINANCIAL SERVICES

**CERTIFICATION OF BOARD MINUTES**

SCHOOL DISTRICT: Redlands Unified School District  
SUBJECT MATTER: BOARD DELEGATION-AUTHORIZED AGENT STATUS  
DATE OF ACTION: June 10, 2025

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE  
GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE  
DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

NAME OF AUTHORIZED AGENT: Lisa Nakamura-Bruich  
TITLE OF AUTHORIZED AGENT: Assistant Superintendent, Human Resources  
ACTUAL SIGNATURE OF AUTHORIZED AGENT: 

**AUTHORIZATION RELATES TO DOCUMENTS NOTED BELOW:**

- ☐ DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)  
☐ PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)  
☐ VOLUNTARY PAYROLL DEDUCTIONS (PAY620)  
☐ NOTICES OF EMPLOYMENT FOR CERTIFICATED EMPLOYEES  
☐ NOTICES OF EMPLOYMENT FOR CLASSIFIED EMPLOYEES  
☐ NOTICES OF EMPLOYMENT FOR STUDENTS AND TEMPORARY EMPLOYEES

☒ PURCHASE ORDERS: None FISCAL YEAR: June 2025, Until Revoked  
MONETARY LIMITATION:

☒ CONTRACTS: Up to Bid Limits FISCAL YEAR: June 2025, Until Revoked  
MONETARY LIMITATION:

NO CONTRACT APPROVED PURSUANT TO THIS DELEGATION SHALL BE VALID UNTIL SUCH  
APPROVAL HAS BEEN RATIFIED BY THE GOVERNING BOARD OF THE SCHOOL DISTRICT.

NOTE: IF NO LIMITATIONS ARE TO APPLY TO THE DELEGATION NOTED ABOVE, PLEASE INDICATE  
'NONE' IN THE BLANK SPACES PROVIDED.

- ☒ JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)  
☒ INTERFUND TRANSACTIONS  
☒ BUDGET TRANSFERS  
☐ OTHER BOARD DELEGATED AUTHORITY, PLEASE SPECIFY \_\_\_\_\_

AUTHORITY: X EDUCATION CODE SECTION: 17604, 17605, 35161, 81655(CC)  
X EDUCATION CODE SECTION: 42603

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE \_\_\_\_\_ TITLE: Superintendent DATE 6-10-25  
(CANNOT SELF-CERTIFY UNLESS NO OTHER INDIVIDUAL HAS CO. FORM 1 AUTHORITY)

## CERTIFICATION OF BOARD MINUTES