

## Board of Education Minutes

Regular Meeting: October 22, 2024

Open/Closed Session: 4:30 p.m.

Open Session: 6:00 p.m.

### I. OPEN SESSION – President Vara opened the meeting at 4:34 p.m.

a. ROLL CALL – Melissa Ayala-Quintero, Patty Holohan, Jim O’Neill (arrived at 4:42 p.m.), Michele Rendler, Alex Vara

b. ANNOUNCEMENTS – None.

STAFF ATTENDING –Juan Cabral, Superintendent, Jason Hill, Deputy Superintendent, Business Services; Rudy Wilson, Assistant Superintendent, Compliance; Lisa Bruich, Acting Assistant Superintendent, Human Resources

### II. PUBLIC PARTICIPATION

a. COMMUNITY INPUT

None.

### III. ADJOURNMENT TO CLOSED SESSION

a. The Board adjourned to Closed Session at 4:34 p.m.

### IV. CLOSED SESSION

a. CONFERENCE WITH LABOR NEGOTIATOR – CONTRACT MANAGEMENT

No Action was taken.

b. PUBLIC EMPLOYEE APPOINTMENT

#### 1. CERTIFICATED MANAGEMENT

During Closed Session, the Board took action to approve the Superintendent’s recommendation to appoint Emily Elgan to the position of Principal, Kimberly Elementary School, effective November 1, 2024, at Step 4 of the Management Team Salary Schedule.

On motion of Melissa Ayala-Quintero, second by Jim O'Neill, and unanimously carried, the Board took action to appoint Emily Elgan to the position of Principal, Kimberly Elementary School, effective November 1, 2024, at Step 4 of the Management Team Salary Schedule.

## 2. CLASSIFIED MANAGEMENT

During Closed Session, the Board took action to approve the Superintendent's recommendation to appoint Consuelo Posada to the position of Assistant to the Superintendent, effective TBD, at Step 5 of the Management Team Salary Schedule.

On motion of Michele Rendler, second by Melissa Ayala-Quintero, and unanimously carried (O'Neill absent), the Board took action to appoint Consuelo Posada to the position of Assistant to the Superintendent, effective TBD, at Step 5 of the Management Team Salary Schedule.

### c. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

1. No Action was taken.

### d. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

1. No Action was taken.

### e. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

1. No Action was taken.

### f. STUDENT MATTERS

1. No Action was taken.

### g. OTHER

1. No Action was taken.

## V. ADJOURNMENT TO OPEN SESSION

- a. The Board adjourned to open session at 6:04 p.m.

## VI. REGULAR MEETING – OPEN SESSION

- a. CALL TO ORDER – President Vara opened the meeting at 6:09 p.m.
- b. PLEDGE OF ALLEGIANCE – Led by President Vara
- c. APPROVAL OF AGENDA

On motion of Patty Holohan, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to approve the agenda with flexibility.

- d. ROLL CALL – Melissa Ayala-Quintero, Patty Holohan, Jim O'Neill, Michele Rendler, Alex Vara

STAFF ATTENDING – Juan Cabral, Superintendent, Jason Hill, Deputy Superintendent, Business Services; Rudy Wilson, Assistant Superintendent, Compliance; Lisa Bruich, Acting Assistant Superintendent, Human Resources

e. APPROVAL OF MINUTES

On motion of Patty Holohan, second by Michele Rendler, and unanimously carried, the Board took action to adopt to approve the minutes of the October 8, 2024, Board of Education Regular Meeting.

In regard to the Public Employee Appointment part of the Agenda, President Vara reported the following:

During closed session, the Board unanimously took action to appoint Emily Elgan to the position of Principal, Kimberly Elementary School, effective November 1, 2024, at Step 4 of the Management Team Salary Schedule.

During closed session, the Board unanimously took action to appoint Consuelo Posada to the position of Assistant to the Superintendent, effective TBD, at Step 5 of the Management Team Salary Schedule.

VII. PUBLIC PARTICIPATION

a. COMMUNITY INPUT

None.

b. PUBLIC HEARING

1. Notice of Public Hearing regarding the Redlands Unified School District Dedicating an Easement Over Real Property to Southern California Edison, for the purpose of providing electrical power to vehicle charging stations.

President Vara opened the Public Hearing at 6:16 p.m. No one wished to comment, and the Hearing was closed at 6:16 p.m.

2. Notice of Public Hearing Regarding Establishment of Community Facilities District 2024-1 and Providing for the Annexation thereto of Territory Proposed for Annexation in the Future.

President Vara opened the Public Hearing at 6:17 p.m. No one wished to comment, and the Hearing was closed at 6:17 p.m.

3. Notice of Public Hearing Regarding Bonded Indebtedness for Community Facilities District 2024-1.

President Vara opened the Public Hearing at 6:18 p.m. No one wished to comment, and the Hearing was closed at 6:18 p.m.

#### VIII. STUDENT TRUSTEE REPORT

None.

#### IX. BOARD COMMITTEE REPORTS

- a. Redlands COMPACT – Mrs. Rendler shared that there were 27 adults and 49 students at the mixer a few weeks ago. Compact Club members are able to job shadow in a variety of fields. RHS had their first career speaker from Cal State San Bernardino and it was standing room only. She further shared that the Compact Club members will be sharing PowerPoint presentations for the following groups: Kiwanis, Optimist and Rotary.

The next officer's meeting is November 4, 2024 and the Steering Committee will meet November 7, 2024

- b. Redlands Educational Partnership – Mrs. Rendler shared at the last meeting that there was discussion about presenting checks to the teachers and principals who were awarded grants at the November 12th Board Meeting. AAA Academy Fall Camp registration is underway and the camp takes place November 25-27, 2024. Mrs. Rendler discussed different ways to increase donations sharing that payroll deductions and possibly speaking with new hires to explain REP may be helpful as Jennifer Moore spoke at a Principal's meeting recently to discuss the importance of what REP does.

#### X. BOARD COMMENTS

##### a. Michele Rendler

- Expressed what a wonderful time she had at the theatre clinic workshop which featured students from Redlands High School, Citrus Valley High School, Cope, and Beattie Middle Schools. Students performed monologues and scenes, receiving professional feedback from theatre experts from San Bernardino and Riverside Counties.
- Special recognition was given to Joy Bayden, Elena Villa, K Cooke, and Mike Detrow for their dedication to the students. Plans were discussed to expand the workshop next year to include Redlands East Valley High School, Orangewood High School, Moore, and Clement Middle Schools.
- Superintendent Awards Night was highlighted, featuring pre-ceremony entertainment by Redlands East Valley High School and a presentation by Jason Hill, with recognition extended to both students and staff members.

- Mrs. Rendler shared upcoming school events including fairs, carnivals, and trunk-or-treat celebrations, as well as the approaching State of The District address scheduled for the 29th.
  - Mrs. Rendler welcomed Emily Elgan as the new Principal of Kimberly Elementary and Connie Posada, Assistant to the Superintendent, to RUSD.
  - Extended well wishes to the girls' flag football and volleyball teams participating in CIF playoffs.
- b. Melissa Ayala-Quintero
- No comments.
- c. Jim O'Neill
- Attended the Fall Choral Festival at Redlands High School, featuring four choruses under the direction of Mr. Diaz. The performance was well-attended and demonstrated exceptional student talent.
  - Participated in the ADK new teacher welcome event, continuing the tradition of providing new teachers with towels and vomit dust. Further noting that this will be his final ADK new teacher welcome event as a Board Member.
  - Highlighted the special recognition of Kimberly Elementary teacher Mrs. Wynn, whose children's book was selected by ADK for distribution to all elementary schools.
  - Mentioned that the Resource Fair at RHS was well attended and there were a lot of great resources in the community that were represented there.
- d. Patty Holohan
- Welcomed new RUSD staff members Yadira, Consuelo, and Emily to the district family.
  - Attended the Cal Matters informational event at the Riverside Museum focusing on statewide election ballot measures.
  - Attended multiple football games and acknowledged the dedication of student athletes during a challenging season and expressed gratitude for their commitment to team sports.
  - Attended part of the Superintendent's Awards ceremony, highlighting the exceptional performance by the REV Jazz group.
- Shared information about an upcoming free community event, "Christmas Under the Stars," featuring the Modern Gentlemen, scheduled for December 6th at the Redlands Bowl.
  - Concluded with a civic reminder encouraging community participation in the upcoming election.

## e. Alex Vara

- Noted that he served as Master of Ceremonies for the Citrus Valley High School Band Competition on Friday, accepting the last-minute invitation at his daughter's request when no other MC was available.
- Shared that the event ran from 4:00 PM to 9:00 PM and featured multiple high school bands performing in timed segments.
- Commended the remarkable efficiency and dedication of the student musicians, who executed precise four-minute performances with two-minute transition times.
- Noted that the experience provided valuable first-hand insight into the rigor and organization required in high school band competitions and student performers' commitment to excellence.

## XI. SUPERINTENDENT'S REPORT

## a. Juan Cabral, Superintendent of Schools:

- Reported that the deadlines have been met with Department of Justice and Office of Civil Rights training mandates, with over 100 classified and certificated managers completing required 4.5-hour training sessions.
- Student sexual harassment prevention training program is in development, with completion expected by month's end with parent and staff preview prior to student rollout.
- Announced the following upcoming events: Red Ribbon Week activities, State of the District presentation at Redlands High School Theater (155+ RSVPs), MEChA Cultural Night at RHS, Girls Flag Football playoffs currently underway.
- Community Resource Fair success noted, with recognition to FACE team
- Superintendent expressed gratitude for support during recent absence and thanked Deputy Superintendent Jason for leadership during this period.

## XII. SUPERINTENDENT'S RECOMMENDATIONS

## XIII. BUSINESS SERVICES CONSENT ITEMS

On motion of Melissa Ayala-Quintero, second by Patty Holohan, and unanimously carried, the Board took action to:

- a. Approve all Consent Items as detailed in Items XIII.b. – XIII.q.
- b. Ratify/Approve Agreement with Division-D for advertising solutions, effective October 1, 2024 through November 30, 2024, at a cost not to exceed \$15,000.00, to be

funded by Business Services Funds (Appendix Item).

- c. Ratify/Approve Agreement with, "Give Something Back" and Orangewood High School, for foster and homeless youth, effective September 1, 2024 through June 30th, 2025, at a cost not to exceed \$12,500.00, funded by SBCSS. Authorize Jason Hill, Deputy Superintendent of Business Services, to sign related documents on behalf of the Board (Appendix Item).
- d. Ratify/Approve Agreement No. 24/25-0843, between the San Bernardino County Superintendent of Schools ("Superintendent") and the Redlands Unified School District ("LEA"). This Memorandum of Understanding (MOU) was made on October 1, 2024, between the San Bernardino County Superintendent of Schools ("Superintendent") and the Redlands Unified School District ("LEA"). The purpose of this MOU is to provide Grant Program funds to the LEA and outline the roles of both the Superintendent and the LEA. The funds will support school-based mental health and wellness services. This grant has no financial implications for the District (Appendix Item).
- e. Ratify/Approve Agreement of the use of Velocity Truck Centers in the absence of a formal bid, to purchase new vehicles for Child Nutrition Services, to be funded by Child Nutrition Services Funds. Authorize Juan Cabral, Superintendent, Jason Hill, Deputy Superintendent, Business Services and Amy Drummond, Purchasing Director I, to sign related documents on behalf of the Board.
- f. Approve Amendment No. 1 with Ironwood Consulting & Inspections, Inc., for DSA Inspection Services on the Citrus Valley High School Gymnasium HVAC Replacement Project, in the amount of \$3,800.00, to be funded by Redevelopment Agency Funds, extending agreement to June 30, 2025. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- g. Approve Amendment No. 1 with John R. Byerly Incorporated, for Special Inspections and Testing Laboratory Services for the Redlands East Valley High School Gymnasium HVAC System Upgrades Project, at a cost of \$2,013.75, to be funded by General Funds, and to extend the contract to June 30, 2025. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- h. Approve Amendment No. 1 with Leighton Consulting, Inc., to extend agreement for Materials Testing and Special Inspections for Citrus Valley High School Gym HVAC Upgrades to June 30, 2025. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- i. Approve Amendment No. 1 with Leighton Consulting, Inc., to extend agreement for Materials Testing and Special Inspections for Redlands High School Terrier Gym HVAC Upgrades to June 30, 2025. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- j. Approve Amendment No. 1 with Raincross Inspection, to extend agreement to June 30, 2025, for DSA Inspection Services for Redlands East Valley High Gymnasium

School HVAC Upgrades. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).

- k. Approve Amendment No. 1 with Raincross Inspection, to extend agreement for DSA Inspection Services for Redlands High School Terrier Gym HVAC Upgrades to June 30, 2025. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- l. Approve Exhibit D/First Quarterly Uniform Complaint Report Summary of the Williams Settlement Legislation for the quarter covering July through September 2024 (Appendix Item).
- m. Accept as complete and approve filing a Notice of Completion with the County Hall of Records for Bid 13-24 , with Dalke & Sons Construction Inc., for Redlands High School Terrier Gym HVAC Upgrades. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- n. Accept as complete and approve filing a Notice of Completion with the County Hall of Records for Bid 20-24 with Wakeco, Inc., for Redlands High School Girls Gymnasium HVAC Upgrades. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- o. Approve the Compromise Agreement between the Redlands Unified School District and the family of Student, effective upon approval by the Board, to resolve OAH No. 2024050529. Educational Services provided by this Agreement shall be funded by Special Education Administration Funds. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign related documents on behalf of the Board.
- p. Approve the Compromise Agreement between the Redlands Unified School District and the family of Student, effective upon approval by Board, to resolve Ref. No. LJ20240930. Educational services provided by this Agreement shall be funded by Special Education Administration Funds. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign related documents on behalf of the Board.
- q. Approve Payment Transmittal Numbers 25000660 through 25000799 for October 22, 2024, in the amount of \$5,783,364.50. Authorize Jason Hill, Deputy Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).

#### XIV. BUSINESS SERVICES ACTION ITEMS

On motion of Michele Rendler, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to:

- a. Adopt Resolution No. 15, 2024-2025, Resolution of the Board of Education of the Redlands Unified School District of Formation of Redlands Unified School District Community Facilities District No. 2024-1, Authorizing the Levy of a Special Tax Within the Community Facilities District, Establishing an Appropriations Limit for the Community Facilities District and Providing for the Annexation of Territory Proposed for Annexation in the Future (Appendix Item).



On motion of Patty Holohan, second by Michele Rendler, and unanimously carried, the Board took action to:

- b. Adopt Resolution No. 16, 2024-2025, Resolution of the Board of Education of the Redlands Unified School District, Deeming it Necessary for Redlands Unified School District Community Facilities District No. 2024-1 to Incur Bonded Indebtedness (Appendix Item).

On motion of Melissa Ayala-Quintero, second by Michele Rendler, and unanimously carried, the Board took action to:

- c. Adopt Resolution No. 17, 2024-2025, Resolution of the Board of Education of the Redlands Unified School District Calling Special Election for Redlands Unified School District Community Facilities District No. 2024-1, authorizing the levy of special taxes within the District, and approving the boundaries and tax rate formula, as well as appointing an election official and establishing the form of the ballot measure to be submitted to the qualified electors of the Community Facilities District, in accordance with the Mello-Roos Community Facilities Act of 1982 (Appendix Item).

On motion of Michele Rendler, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to:

- d. Adopt Resolution No.18, 2024-2025, Resolution of the Board of Education of the Redlands Unified School District Declaring Results of Special Election and Directing the Recording of Notice of Special Tax Lien (Appendix Item).

On motion of Patty Holohan, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to:

- e. First Reading of Ordinance No. 1, 2024-1: An Ordinance of the Redlands Unified School District Levying Special Taxes Within the Redlands Unified School District (Appendix Item).

On motion of Michele Rendler, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to:

- f. Adopt Resolution No.19, 2024-2025, of the Board of Education of the Redlands Unified School District Authorizing the Execution and Delivery of Mitigation Agreements in Connection with Redlands Unified School District Community Facilities District No. 2024-1 (Appendix Item).

On motion of Patty Holohan, second by Jim O'Neill, and unanimously carried, the Board took action to:

- g. Adopt Resolution No. 20. 2024-2025, Resolution of the Board of Education of the Redlands Unified School District Dedicating an Easement Over Real Property to Southern California Edison, for the purpose of providing electrical power to vehicle charging stations (Appendix Item).

**XV. EDUCATIONAL SERVICES CONSENT ITEMS**

On motion of Melissa Ayala-Quintero, second by Jim O'Neill, and unanimously carried, the Board took action to:

- a. Approve Consent Item as detailed in Items XV.b. – XV.g.
- b. Approve 15 members of the Citrus Valley High School Virtual Enterprise 2 Class to travel by bus, to the Bakersfield Convention Center, in Bakersfield, California, where they will participate in a trade show and demonstrate their salesmanship, and have a chance to qualify and compete in Regionals, effective January 21, 2025 through January 23, 2025.
- c. Approve 105 5th grade students from Smiley Elementary School to travel by bus, to Pathfinder Ranch, in Mountain Center, California, where they will learn about Next Generation Science Standards and learn problem solving skills that will encourage future success both inside the classroom and in real life, effective March 17, 2025 through March 19, 2025.
- d. Approve 75 5th grade students from Cram Elementary School to travel by bus, to Three Oaks Outdoor Science School, in Twin Peaks, California, where they will be working in a field journal as they learn about science in an outdoor setting, effective April 15, 2025 through April 18, 2025.
- e. Approve recommendation of the District Curriculum Committee for the new elective course, Intro to Screenwriting, in the Secondary Course of Study for the 2024-2025 school year (Appendix Item).
- f. Approve recommendation of the District Curriculum Committee for the new elective course, Creating Writing III – The Novel, in the Secondary Course of Study for the 2025-2026 school year (Appendix Item).
- g. Approve recommendation of the District Curriculum Committee for the new elective course, Film and Literature, in the Secondary Course of Study for the 2025-2026 school year (Appendix Item).

**XVI. EDUCATIONAL SERVICES ACTION ITEMS**

On motion of Patty Holohan, second by Jim O'Neill, and unanimously carried (Items XVI.a. and XVI.b.), the Board took action to:

- a. Approve the Expulsion reinstatement regarding student 2023-2024-018, through the remainder of the first semester of the 2024-2025 school year.
- b. Approve the Stipulated Expulsion regarding student 2024-2025-002, through the remainder of the first semester of the 2024-2025 school year with the second semester of the 2024-2025 school year suspended.

On motion of Melissa Ayala-Quintero, second by Michele Rendler, and unanimously carried, the Board took action to:

- c. Approve 2024-2025 Comprehensive School Safety Plans (CSSP) for the following school sites: Arroyo Verde Elementary; Bryn Mawr Elementary; Crafton Elementary; Cram Elementary; Franklin Elementary; Highland Grove Elementary; Judson & Brown Elementary; Kimberly Elementary; Kingsbury Elementary; Lugonia Elementary; Mariposa Elementary; McKinley Elementary; Mentone Elementary; Mission Elementary; Smiley Elementary; Victoria Elementary; Beattie Middle School; Clement Middle School; Cope Middle School; Moore Middle School; Citrus Valley High School; Redlands East Valley High School; Redlands Senior High School; Orangewood High School; and eAcademy (Appendix Item).

## XVII. HUMAN RESOURCES CONSENT ITEMS

On motion of Patty Holohan, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to:

- a. Approve all Consent Items as detailed in Items XVII.b. - XVII.aa.
- b. Certificated – Ratify/Approve employment of new certificated contract personnel (Appendix Item).
- c. Certificated – Ratify/Approve employment of hourly Home Hospital certificated personnel (Appendix Item).
- d. Certificated – Ratify/Approve employment of hourly/daily certificated personnel (Appendix Item).
- e. Certificated – Ratify/Approve revised salary placements/assignments of certificated contract personnel (Appendix Item).
- f. Certificated – Ratify/Approve extra assignments of certificated contract personnel (Appendix Item).
- g. Certificated – Ratify/Accept resignations/separations of hourly/daily certificated personnel (Appendix Item).
- h. Classified – Ratify/Approve employment of new classified contract personnel (Appendix Item).
- i. Classified – Ratify/Approve employment of new special education paraprofessional classified contract personnel (Appendix Item).
- j. Classified – Ratify/Approve employment of classified substitute/short-term personnel (Appendix Item).
- k. Classified – Ratify/Approve revised salary placements/assignments of classified contract personnel (Appendix Item).

- l. Classified – Ratify/Approve revised salary placements/assignments of special education paraprofessional classified contract personnel (Appendix Item).
- m. Classified – Ratify/Approve extra assignments of classified contract personnel (Appendix Item).
- n. Classified – Ratify/Approve extra assignments of special education paraprofessional classified contract personnel (Appendix Item).
- o. Classified – Ratify/Accept resignations/separations of classified contract personnel (Appendix Item).
- p. Classified – Ratify/Accept resignations of classified substitute/short-term personnel (Appendix Item).
- q. Management – Ratify/Approve revised salary placements/assignments of management team personnel (Appendix Item).
- r. Management – Ratify/Accept resignations/separations of management team personnel (Appendix Item).
- s. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Beattie Middle School (Appendix Item).
- t. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Clement Middle School (Appendix Item).
- u. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Cope Middle School (Appendix Item).
- v. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Moore Middle School (Appendix Item).
- w. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Citrus Valley High School (Appendix Item).
- x. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Redlands East Valley High School (Appendix Item).
- y. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Redlands High School (Appendix Item).
- z. Other – Ratify/Approve employment of volunteer athletic team coaches (Appendix Item).
- aa. Other – Approve volunteers and fieldtrip chaperones for the 2024-2025 school year (Appendix Item).

#### XVIII. HUMAN RESOURCES ACTION ITEMS

- a. None.

XIX. DISCUSSION ITEMS.

- a. None.

XX. CLOSED SESSION

- a. None.

XXI. ADJOURNMENT

- a. There being no further business, the meeting was adjourned at 6:48 p.m.

Adopted:

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Jim O'Neill, Clerk

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Date