

COUNTY FORM NO. 2
REGULAR AUDIT

San Bernardino County Superintendent of Schools
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Redlands Unified School District

SUBJECT MATTER: BOARD DELEGATION-AUTHORIZED AGENT STATUS

DATE OF ACTION: December 12, 2023

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

NAME OF AUTHORIZED AGENT: Maria Naves-Arias

TITLE OF AUTHORIZED AGENT: Director, Accounting & Payroll

ACTUAL SIGNATURE OF AUTHORIZED AGENT: 

AUTHORIZATION RELATES TO DOCUMENTS NOTED BELOW:

- ☒ DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)
- ☒ PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)
- ☒ VOLUNTARY PAYROLL DEDUCTIONS (PAY620)
- ☒ NOTICES OF EMPLOYMENT FOR CERTIFICATED EMPLOYEES
- ☒ NOTICES OF EMPLOYMENT FOR CLASSIFIED EMPLOYEES
- ☒ NOTICES OF EMPLOYMENT FOR STUDENTS AND TEMPORARY EMPLOYEES

☐ PURCHASE ORDERS:

MONETARY LIMITATION: _____

FISCAL YEAR: _____

☐ CONTRACTS:

MONETARY LIMITATION: _____

FISCAL YEAR: _____

NO CONTRACT APPROVED PURSUANT TO THIS DELEGATION SHALL BE VALID UNTIL SUCH APPROVAL HAS BEEN RATIFIED BY THE GOVERNING BOARD OF THE SCHOOL DISTRICT.

NOTE: IF NO LIMITATIONS ARE TO APPLY TO THE DELEGATION NOTED ABOVE, PLEASE INDICATE 'NONE' IN THE BLANK SPACES PROVIDED.

- ☒ JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)
- ☒ INTERFUND TRANSACTIONS
- ☒ BUDGET TRANSFERS
- ☐ OTHER BOARD DELEGATED AUTHORITY, PLEASE SPECIFY _____

AUTHORITY: X EDUCATION CODE
X EDUCATION CODE

SECTION: 17604, 17605, 35161, 81655(CC)
SECTION: 42603

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE _____ TITLE _____ DATE _____
(CANNOT SELF-CERTIFY UNLESS NO OTHER INDIVIDUAL HAS CO. FORM 1 AUTHORITY)

COUNTY FORM NO. 2C
REGULAR AUDIT
DISTRICT FINANCIAL SERVICES
COUNTY OF SAN BERNARDINO

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Redlands Unified School District

SUBJECT MATTER: SECURE I.D. TOKEN

DATE OF ACTION: December 12, 2023

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

AUTHORIZATION OF ACCESS TO THE SAN BERNARDINO COUNTY SCHOOLS COMPUTER CONSORTIUM SYSTEM WITH A SECURE I.D. TOKEN

Program: Accounts Payable Orders

☐ ADD

☒ ADD

☐ ADD

☒ DELETE

☐ DELETE

☐ DELETE

Cheryl Grosz
NAME

Maria Naves-Arias
NAME

NAME

Director, Accounting & Payroll
TITLE

Director, Accounting & Payroll
TITLE

TITLE

2023.2024
FISCAL YEAR

2023.2024
FISCAL YEAR

FISCAL YEAR


SIGNATURE


SIGNATURE

SIGNATURE

AUTHORITY: X EDUCATION CODE
X GOVERNMENT CODE
OTHER

SECTION: 35161, 42636, 81655
SECTION: 53910
SECTION: _____

SUPPORTIVE DATA: NONE

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE

TITLE

DATE

COUNTY FORM NO.4
REGULAR AUDIT

San Bernardino County Superintendent of Schools
DISTRICT FINANCIAL SERVICES

CERTIFICATION OF BOARD MINUTES

SCHOOL DISTRICT: Redlands Unified School District

SUBJECT MATTER: BOARD DELEGATION-TERMINATION THEREOF

DATE OF ACTION: December 12, 2023 effective December 11, 2023

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE-NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

AUTHORIZATION GRANTED TO Cheryl Grosz IS TERMINATED AS NOTED BELOW:

	TO BE TERMINATED:	
ELECTRONIC SIGNATURE KEY	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
VOLUNTARY PAYROLL DEDUCTIONS (PAY 620)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
NOTICE OF EMPLOYMENT-CERTIFICATED EMPLOYEES	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
NOTICE OF EMPLOYMENT-CLASSIFIED EMPLOYEES	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
NOTICE OF EMPLOYMENT-STUDENT & TEMPORARY	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
BUDGET TRANSFERS	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
CONTRACTS	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
REVOLVING CASH	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
INTERFUND TRANSACTIONS	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
PURCHASE ORDERS	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

AUTHORITY: ☒ EDUCATION CODE
☐ GOVERNMENT CODE
☐ OTHER

SECTION: 17604-05, 35161, 81655-56, 85232-33
SECTION: _____
SECTION: _____

SUPPORTIVE DATA: NONE REQUIRED

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

Superintendent

December 12, 2023

SIGNATURE: GOVERNING BOARD DESIGNEE

TITLE

DATE