

**Williams Settlement Legislation  
Exhibit D  
Quarterly Report Summary**

**Quarterly Uniform Complaint Report Summary  
For submission to School District Governing Board and County Office of Education**

Redlands Unified School District

Quarter covered by this report: **October-December, 2023**

	<b>Number of complaints received in quarter</b>	<b>Number of complaints resolved</b>	<b>Number of complaints unresolved</b>
<b>Instructional Materials</b>	0	0	0
<b>Facilities</b>	4	4	0
<b>Teacher Vacancy and Misassignment</b>	1	1	0
<b>California High School Exit Exam (High Schools Only)</b>	0	0	0
<b>Totals</b>	5	5	0

Submitted by: Jason Hill

Title: Assistant Superintendent, Business Services



# **KIMBERLY ELEMENTARY SCHOOL**

301 W. South Avenue • Redlands, CA 92373 • (909) 307-5540 • Fax (909) 307-2477  
Jennie Dyerly, Principal

November 1, 2023

Khalea Youngblood  
316 La Paloma Street  
Redlands, CA 92373

RE: Findings and Conclusions from Investigation of Complaint Filed October 16, 2023

Dear Ms. Youngblood:

This will constitute the response of Kimberly Elementary School (hereinafter "School") to your complaint filed October 16, 2023, regarding facility conditions, teacher misassignments, and substitute usage during the 2021-22 school year.

The School conducted a thorough investigation of the allegations of your complaint in accordance with Administrative Regulation 1312.4, which governs the District's process for responding to Williams Uniform Complaints. As part of the investigation, the investigator made determinations based on witness testimony, documentation, and credibility assessments.

The investigation has been completed and the School responds as follows:

**Allegation No. 1:**

The "Teacher Vacancy or Misassignment" box was checked on the Williams Uniform Complaint Form, with the issue described as "Both Special Needs teacher had substitutes multiple days throughout the school year."

**Finding No. 1:**

This allegation is partially substantiated. Ms. Mills and Ms. Castro did have substitutes throughout the year which is substantiated. The School would like to emphasize the critical importance of ensuring that their site has a robust system in place for the availability of substitute teachers throughout the academic year. This is essential to maintain the continuity of learning and the overall effectiveness of the School. There are several compelling reasons why having substitutes readily available is crucial: professional development, sick leave and health reasons, family and personal reasons, and expanded educational opportunities. Regarding the teacher misassignment, the substitutes did have proper credentials to teach the class; therefore, this part of their allegation is not substantiated.

**Allegation No. 2:**

The "Facility Conditions" box was checked on the Williams Uniform Complaint Form, with the issue described as "Daily spraying for pests & Covid 19."

**Finding No. 2:**

This allegation is unsubstantiated. We do not currently spray daily for pests and COVID-19. During the pandemic, we did daily disinfecting which followed the guidance from the California Department of Public Health, which ended prior to the beginning of the 2021-22 school year.

**Allegation No. 3:**

The "Facility Conditions" box was checked on the Williams Uniform Complaint Form, with another issue described as "Issues with the AC during extreme heat in the summer and heater in the winter."

**Finding No. 3:**


This allegation is unsubstantiated. Upon receiving the information, the air conditioner and heater unit was checked for proper operation which included first and second stages of compressor, proper indoor and outdoor fan adjustments, and a thermostat for correct operation and calibration. In addition, the unit was cycled and operated to ensure there were no issues. The system is functioning normally at this time.

**Conclusion**

The investigation did not reveal evidence to sustain your allegations that conditions of facilities are not maintained in a clean, safe manner or in good repair as well as the teacher vacancy or misassignment.

Thank you for your attention to these matters. The School and District take complaints of this nature very seriously and conducted a thorough investigation into your allegations. We appreciate your patience during the investigation, interviews, and preparation of this report. It is our hope that this response adequately addresses each of your concerns.

Respectfully,



Jennie Dyerly  
Principal, Kimberly Elementary School

cc: Jason Hill, Assistant Superintendent, Business Services  
Mark Bline, Director III, Title IX & Compliance



# REDLANDS EAST VALLEY HIGH SCHOOL

## REDLANDS UNIFIED SCHOOL DISTRICT

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November 27, 2023

Re: Findings and Conclusion to Anonymous Complaint Filed October 12, 2023

This will constitute the response to the anonymous complaint at Redlands East Valley High School (hereinafter "School") filed on October 12, 2023, regarding facility conditions during October 2023.

The School conducted a thorough investigation of the allegations of your complaint following Administrative Regulation 1312.4, which governs the District's process for responding to Williams Uniform Complaints. As part of the investigation, the investigator made determinations based on witness testimony, documentation, and credibility assessments.

The investigation has been completed and the School responded as follows:

**Allegation No. 1:**

The "Facility Conditions" box stating "A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers" was checked on the Williams Uniform Complaint Form.

**Finding: No. 1:**

Following a comprehensive review of the complaint, immediate action was taken by reaching out to the lead custodian to inspect and address the identified issues. The lead custodian conducted a thorough inspection of all restrooms, confirming that all hand dryers were functioning properly and that the restrooms are stocked daily by both day and night custodians. An inspection of the boys' restrooms near the portable classrooms was conducted and repair was completed.

**Allegation No. 2:**

The "Facility Conditions" box stating "The School has not kept all restrooms open during school hours when pupils are in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes" was checked on the Williams Uniform Complaint Form.

**Finding No. 2:**

The lead custodian continues to conduct a routine check of restroom operational conditions and supply stock while unlocking facilities each morning. Maintaining the cleanliness and availability of student restrooms is a priority, with after-hours cleaning and custodian touch-ups throughout the day.

**Conclusion:**

All concerns outlined in this complaint have been directed to both the school site and district officials. The investigation into these concerns under the William's Act did not reveal evidence to sustain your allegations that restroom facilities are not adequately maintained, fully operational, or available to students.

Thank you for your attention to these matters. The School and District take complaints of this nature very seriously and conducted a thorough investigation into your allegations. We appreciate your patience during the investigation, interviews, and preparation of this report to adequately address your concerns.

Sincerely,

Shana Kamper  
Principal