

Board of Education Minutes
Regular Meeting: May 21, 2024
Open/Closed Session: 4:30 p.m.
Open Session: 6:00 p.m.

I. OPEN SESSION – President Vara opened the meeting at 4:30 p.m.

- a. ROLL CALL – Melissa Ayala-Quintero, Patty Holohan, Jim O’Neill, Michele Rendler, Alex Vara
- b. ANNOUNCEMENTS – None.

Staff Attending:

Juan Cabral, Superintendent of Schools
Jason Hill, Assistant Superintendent, Business Services
Ken Wagner, Assistant Superintendent, Educational Services

II. PUBLIC PARTICIPATION

- a. COMMUNITY INPUT
 - 1. None.

III. ADJOURNMENT TO CLOSED SESSION

- a. The Board adjourned to Closed Session at 4:45 p.m.

IV. CLOSED SESSION

- a. CONFERENCE WITH LABOR NEGOTIATOR – CONTRACT MANAGEMENT:
No Action was taken.
- b. PUBLIC EMPLOYEE APPOINTMENT

During Closed Session, the Board took action to approve the Superintendent’s recommendation to appoint Jennifer Hosch to the position of Director II, Staff Development & School Improvement, effective July 1, 2024, at Step 4 of the Management Team Salary Schedule.

On motion of Michele Rendler, second by Melissa Ayala-Quintero, and unanimously carried (Ayes: Ayala-Quintero, Holohan, O’Neill, Rendler, Vara), the Board took action to:

Appoint Jennifer Hosch to the position of Director II, Staff Development & School Improvement, effective July 1, 2024, at Step 4 of the Management Team Salary Schedule.

c. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No Action was taken.

d. STUDENT MATTERS

No Action was taken.

e. OTHER

No Action was taken.

V. ADJOURNMENT TO OPEN SESSION

- a. The Board adjourned to open session at 5:50 p.m.

VI. REGULAR MEETING – OPEN SESSION

- a. CALL TO ORDER – President Vara opened the meeting at 6:02 p.m.
b. PLEDGE OF ALLEGIANCE – Led by Student Trustee Christian Rolle
c. MOMENT OF SILENCE

A moment of silence was held for Jon Scharer, former Mariposa principal.

d. ADOPTION OF AGENDA

On motion of Patty Holohan, second by Michele Rendler, and unanimously carried, with Student Trustee Rolle voting Aye, the Board took action to remove Business Services Action Item XV.b. and adopt the agenda.

- E. ROLL CALL – Melissa Ayala-Quintero, Patty Holohan, Jim O’Neill, Michele Rendler, Alex Vara, Student Trustee Christian Rolle

Staff Attending:

Juan Cabral, Superintendent of Schools
Jason Hill, Assistant Superintendent, Business Services
Ken Wagner, Assistant Superintendent, Educational Services

F. APPROVAL OF MINUTES

On motion of Melissa Ayala-Quintero, second by Jim O’Neill, and unanimously carried, with Student Trustee Rolle voting Aye, the Board took action to adopt to:

1. Approve the minutes of the April 9, 2024, Board of Education Regular Meeting and the April 23, 2024, Board of Education Regular Meeting.

President Vara reported the following from Closed Session:

In regard to the Public Employee Appointment part of the Agenda, he reported the following:

During Closed Session, the Board took action to approve the Superintendent's recommendation to appoint Jennifer Hosch to the position of Director II, Staff Development & School Improvement, effective July 1, 2024, at Step 4 of the Management Team Salary Schedule with the following vote: Ayala-Quintero, Holohan, O'Neill, Rendler, Vara voting Aye.

VII. PUBLIC PARTICIPATION

a. COMMUNITY INPUT

1. Paul Blatchley

- Shared that he lives in Trustee Area 5 and is addressing the Board for the last time as a concerned High School parent.
- Asked the Board to address the issue of thinking of themselves as parents.
- Asked the Board to make sure that teachers are only teaching from the published curriculum.
- Asked the Board to ban smartphones from all school campuses.
- Asked the Board to stop encouraging applying to UC schools and filing out the FASFA but rather celebrate students going on to junior college.
- Provided a shout out to several exceptional teachers.

2. Rachel Donner

- Shared that her son is in 3rd grade at Kingsbury Elementary and he is dyslexic.
- Noted that she filed against the District and came to an agreement but the District has not reimbursed her.

The following email was received prior to the May 21, 2024 meeting, and was distributed to the Board of Education and is attached to the published minutes of the meeting:

- Danielle Epp

b. PUBLIC HEARING

President Vara opened the Public Hearing at 6:13 p.m. No one wished to comment, and the Hearing was closed at 6:13 p.m.

3. Public Hearing regarding Redlands Unified School District's 2024 Local Control and Accountability Plan (LCAP) (Appendix Item).

President Vara opened the Public Hearing at 6:14 p.m. Assistant Superintendent Hill reminded the Board that the District is monitoring the Governor's May Revision, State and Local funding sources and that there will be adjustments made to the budget before it is finalized. No one else wished to comment, and the Hearing was closed at 6:15 p.m.

2. Public Hearing on Redlands Unified School District's 2024-25 Annual Budget (Appendix Item).

President Vara opened the Public Hearing at 6:15 p.m. No one wished to comment, and the Hearing was closed at 6:16 p.m.

1. Public Hearing on Redlands Unified School District's 2024-25 Balance in Excess of Minimum Reserve Requirements (Appendix Item).

VIII. STUDENT TRUSTEE REPORT

- a. Student Trustee Christian Rolle reported on events happening at RHS, REV, OHS, and CVHS.

eAcademy:

- The Performing Arts program performed their annual showcase on Thursday at Blackstone Theater.

Orangewood High School:

- Orangewood is having a ton of fun.
- Shared that the Extravaganza is coming up and it is free for all students.
- Noted that this has been the best year for sports for OHS.
- Shared the high school graduation dates.

Citrus Valley High School:

- Noted that the Mental Health Awareness Fair was held on May 15th. Students were able to do Arts and Crafts and write inspirational messages.
- The library has been hosting Wellness Wednesdays throughout the month of May.
- The Varsity and Junior Varsity Swim Teams had a successful season placing 2nd place at the CBL Finals.
- Esports are successful in Overwatch with the next tournament on May 23rd.
- The Performing Arts Spring Fest is May 21st.

- Advanced Band and Orchestra will be traveling to San Francisco to perform at the musical clinic.

Redlands East Valley High School:

- The Instrumental Music program is hosting the Spring Concert on May 22nd at 7:00 p.m.
- The CRY-ROP Video Production Program will present their annual REV FilmFest, showing student created works and short films.
- The REV CTE Engineering program competed in the Inland Solar Challenges at the Yucaipa Regional Park and won 3rd place.

IX. BOARD MEMBER COMMITTEE REPORTS

- a. Redlands Educational Partnership – Mrs. Rendler shared that AAA Academy Summer Camp for elementary students has a few spots left at Lugonia.
- b. CRY-ROP – Mrs. Ayala-Quintero thanked everyone for coming out to see the student showcases at CRY-ROP Evening of Excellence.

X. BOARD COMMENTS

- a. Jim O'Neill
 1. Shared that the Evening of Excellence was a great evening honoring many of RUSD's students. Noting that he appreciates the opportunity for the students to learn skilled labor.
 2. Attended the AVID Ceremony which was fantastic. They all did an amazing job.
 3. Recognized the classified employees noting that we all stand on the shoulders of the classified staff.
- b. Patty Holohan
 1. Attended the AVID Biliteracy Awards noting that it was impressive. Mrs. Holohan shared that she liked that Mrs. Swan and Mr. O'Neill were recognized for soon becoming retirees.
 2. Attended the Evening of Excellence and shared that it is great to see all of the hard work that they do.
 3. Attended the Retirement Ceremony at CV and thanked all of the retirees for choosing RUSD and wished them the best of luck in the future.
 4. Attended the County Committee Meeting on School District Organization in Needles to help the Board of Education reduce from a seven-member board to a five-member board.

5. Shared that she is excited to see everyone at all of the graduation festivities.
6. Wished everyone a safe Memorial Day weekend and thanked the veterans.

c. Christian Rolle

1. Noted that the Adult Education graduation was not included in the Redlands Daily Facts article and it takes place on June 7th at 5:30 p.m. at the Redlands Bowl.
2. Shared that Brailyn McNeal was the glue to the OHS basketball team.
3. Shared that this is his last Board Meeting and he enjoyed learning from all of the Board Members and making connections with the other schools.

d. Michele Rendler

1. Wished all the Classified Employees a great week and echoed what Mr. O'Neill said.
2. Congratulated all the nominees and the recipients of REP's Evening of Appreciation. It was a great group of nominees this year, the judges must have had a difficult job deciding who to choose! Well done, Karen Lesondak, Elena Villa, Melissa Steward and Luis Padron!
3. Congratulated all the students earning the Seal of Biliteracy noting that they are proud of all of them.
4. Congratulated all AVID students in the District, especially the seniors noting that the possibilities of what they can accomplish are endless!
5. Shared that the Inspire Choir Program was a delight and thanked all the Special Education teachers and Paraprofessionals, noting that what they do each day for the students is nothing short of remarkable. Mrs. Rendler thanked Cindy VanHorn, from the bottom of her heart!
6. Noted that the Retirement Ceremony last week was a lot of fun. Seeing some of the staff with their families was fun. Special congratulations to John Smith on 41 years of service.
7. Noted that she had the pleasure of attending the Adult Transition Program Awards Luncheon at Studio 24, honoring Katie Moynihan and Loren Garcia. Their parents, principal, teachers, past and present, Superintendent Cabral and many others were there to celebrate these two young adults as they step into the world outside of RUSD.
8. Shared that the next few weeks promise to be packed with many school events and celebrations and she is looking forward to watching RUSD students make memories that will last a lifetime.

e. Melissa Ayala-Quintero

1. Noted that the Board has been busy.
2. Attended the CRY-ROP ceremony.
3. Attended the retirement ceremony and they were both fantastic, there were many years of service at the event.
4. Noted the 11 groups that make up the Classified Employees and thanked them for everything that they do.

f. Alex Vara

1. Noted that Educational Support Professionals are the first to arrive and the last to leave and he shared appreciation for everything they do to support the schools on a daily basis.
2. Wished everyone a restful and exciting summer break. He appreciates all of the employees working all year long.

XI. SUPERINTENDENT'S REPORT

a. Juan Cabral, Superintendent of Schools:

1. Mr. Cabral thanked all of the classified employees for the hard work with the students and student communities. The gratitude is countless. He further shared that both the certificated and the classified staff were celebrated by having cakes delivered to all of the sites.
2. Mr. Cabral noted that his favorite time of the year is graduation. The families work so hard to prepare students for this moment. Congrats to all of the graduates and families.
3. Attended the Adult Transition Ceremony and it was very special and he was happy for the families.
4. Congratulated all the retirees noting that we have over 170 total employees and that the District is going to do their best to fill the positions.
5. Thanked PTA for all of their hard work noting that they had their last meeting of the year last week and he wants to commend them all for everything that they have done this school year.
6. Thanked Christian Rolle for his leadership.

XII. PRESENTATION

1. Spring Sports Update – Doug McCasey, Coordinator, District Athletics
Mr. McCasey recognized the following Spring Sports athletes:

- Brailyn McNeal – Orangewood High School
- Angel Perez – Citrus Valley High School
- Liam Hartling – Redlands High School
- Tait Whittemore – Redlands East Valley High School

XII. SUPERINTENDENT’S RECOMMENDATIONS

XIV. BUSINESS SERVICES CONSENT ITEMS

On motion of Melissa Ayala-Quintero, second by Patty Holohan, and unanimously carried, with Student Trustee Rolle voting Aye the Board took action to:

- a. Approve all Consent Items as detailed in Items XIV.b. – XIV.q.
- b. Approve Agreement with CodeHS, for Pro Teacher License HS (District) for Citrus Valley High School, Redlands East Valley High School, and Redlands Senior High School, at a cost not to exceed \$20,064.00, effective July 1, 2024 through June 30, 2025, to be funded by LCAP Funds. Authorize Amy Drummond, Purchasing Director I, to sign related documents on behalf of the Board (Appendix Item).
- c. Approve Agreement with Keenan & Associates, Property and Casualty Claims Administration Services, to provide liability claims administration, effective July 1, 2024 through June 30, 2027, to be funded by Risk Management Funds (Appendix Item).
- d. Approve Agreement with Progress Adviser to provide software and professional development services aimed at supporting improved walk-thru and feedback tools to strengthen the lines of communication at all levels within the school, and accurately identify areas in need of growth, effective July 1, 2024 through June 30, 2025, at a cost not to exceed \$35,515.00, to be funded by Local Control Accountability Funds. Authorize Jason Hill, Assistant Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- e. Approve Agreement between Redlands Unified School District (Grantor) and San Bernardino County (Grantee), granting five Temporary Construction Easements over a portion of Redlands East Valley High School, for a period from January 1, 2025 to December 31, 2026, or upon project completion, if earlier, as determined by Grantee. Authorize Ken Morse, Coordinator Operations and Facilities Planning, to sign on behalf of the Board (Appendix Item).
- f. Approve Agreement with School Services of California, Inc., to provide assistance regarding school finance, legislation, school budgeting and general fiscal services, effective July 1, 2024 through June 30, 2025, to be funded by District Administration and Business Services Funds (Appendix Item).
- g. Amend Memorandum of Understanding between the City of Redlands and the Redlands Unified School District for the Redlands Police Department to provide three [3] School Resource Officers to the Redlands Unified School District, effective July 1, 2024 through June 30, 2027, at a cost of \$180,000.00 per position, per fiscal year, to be funded by Safety

Funds. Authorize Juan Cabral, Superintendent, to sign on behalf of the Board (Appendix Item).

- h. Approve Amendment No. 7 to Contract No. 18-640 A-7 with the San Bernardino County Sheriff's Department for services rendered by the School Resource Officer, effective July 1, 2024 through June 30, 2025, at a total cost not to exceed \$295,793.00, to be funded by Safety Funds. Authorize Juan Cabral, Superintendent, to sign on behalf of the Board (Appendix Item).
- i. Approve Change Order No. 2 with Dalke & Sons Construction, Inc., for the Walk-in Cooler Addition at Franklin Elementary, Bid 6-24, in the amount of \$2,263.72 to be funded by Food Services Funds (Appendix Item).
- j. Approve Notice to Exercise Fourth Option to Extend the Lease Term for a period of one (1) year with Mountain View Child Care, Inc., dba Totally Kids Rehabilitation Hospital, to be billed monthly in the amount of \$5,224.41 effective July 1, 2024 through June 30, 2025, to be funded by Special Education Funds (Appendix Item).
- k. Award Bid 12-24 for Instructional Supplies to be ordered on an as needed basis for warehouse stock, to the lowest responsive bidders, as listed on the Bid Matrix, effective immediately for one year which may be extendable up to three years. The bid is based on the District's estimated warehouse usage per line item. Authorize Jason Hill, Assistant Superintendent, Business Services, and Amy Drummond, Purchasing Director I, to sign related documents on behalf of the Board (Appendix Item).
- l. Ratify/Approve Agreement with Belcher Enterprise, Inc., to provide crossing guard services, at an hourly rate of \$28.00, effective April 23, 2024, to be funded by Risk Management Funds (Appendix Item).
- m. Accept the San Bernardino County Superintendent of Schools staff report to ensure the District's compliance with Williams Legislation for the third quarter of the 2023-2024 school year. No insufficiencies or deficiencies were observed (Appendix Item).
- n. Accept as complete and approve filing a Notice of Completion with the County Hall of Records for Bid 6-24 with Dalke & Sons Construction Inc., for the Walk- in Cooler Addition at Franklin Elementary School. Authorize Jason Hill, Assistant Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- o. Ratify/Approve Attendance at Professional Meetings (Appendix Item).
- p. Approve Payment Transmittal Numbers 24001567 through 24001687 for May 21, 2024, in the amount of \$5,056,433.31. Authorize Jason Hill, Assistant Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- q. Approve the California Interscholastic Federation [CIF] Southern Section 2024- 202, Designation of CIF Representatives to League. Authorize Juan Cabral, Superintendent, to sign on behalf of the Board (Appendix Item).

XV. BUSINESS SERVICES ACTION ITEMS

On motion of Patty Holohan, second by Melissa Ayala-Quintero, and unanimously carried, with Student Trustee Rolle voting Aye, the Board took action to:

- a. Adopt Resolution No. 31, 2023-24, Use of RDA Pass-Throughs Per AB 1290 In Compliance with Health and Safety Code Section 33607.5 and Education Code Sections 42338 ET SEQ (Appendix Item).

ITEM PULLED

- b. Approve 2024-2025 Board of Education Meeting Dates (Appendix Item).

XVI. EDUCATIONAL SERVICES CONSENT ITEMS

On motion of Melissa Ayala-Quintero, second by Jim O'Neill, and unanimously carried, with Student Trustee Rolle voting Aye, the Board took action to:

- a. Approve Consent Item as detailed in Item XVI.b. – XVI.e.
- b. Approve 75 members of the Citrus Valley High School Marching Band to travel by personal vehicle, to the University of Redlands in Redlands, California, where they will participate in 12-hour rehearsals and culture building as a program, effective July 29, 2024 through July 31, 2024.
- c. Approve 100 members of the Citrus Valley High School Marching Band to travel by plane, to Washington, D.C., where they will perform in the annual National Independence Day Parade and Ceremony, effective July 1, 2025 through July 5, 2025.
- d. Approve Revision of Board Policy 6146.1 – High School Graduation Requirements [Second Reading] (Appendix Item).
- e. Approve proposed Memorandum of Understanding (MOU) with Redlands Educational Partnership (REP), allowing Redlands Unified School District (RUSD) to partner with REP in providing student enrichment through REP's AAA Academy summer camp to fulfill its ELOP requirements, effective June 17, 2024 through July 31, 2024. Authorize Juan Cabral, Superintendent, to sign on behalf of the Governing Board (Appendix Item).

XVII. EDUCATIONAL SERVICES ACTION ITEMS

On motion of Michele Rendler, second by Patty Holohan [Items XVII.a. through XVII.f.], and unanimously carried, the Board took action to:

- a. Approve the Stipulated Expulsion regarding student 2023-2024-035, expulsion through the remainder of the second semester for the 2023-2024 school year with the first semester for the 2024-2025 school year suspended.
- b. Approve the Stipulated Expulsion regarding student 2023-2024-036, expulsion through the remainder of the second semester for the 2023-2024 school year with the first semester for the 2024-2025 school year suspended.
- c. Approve the Stipulated Expulsion regarding student 2023-2024-037, expulsion through the remainder of the second semester for the 2023-2024 school year with the first semester for the 2024-2025 school year suspended.

- d. Approve the Stipulated Expulsion regarding student 2023-2024-038, expulsion through the remainder of the second semester for the 2023-2024 school year with the first semester for the 2024-2025 school year suspended.
- e. Approve the Stipulated Expulsion regarding student 2023-2024-039, expulsion through the remainder of the second semester for the 2023-2024 school year and all the first semester for the 2024-2025 school year.
- f. Approve the Stipulated Expulsion regarding student 2023-2024-040, expulsion through the remainder of the second semester for the 2023-2024 school year and all the first semester for the 2024-2025 school year.

XVIII. HUMAN RESOURCES CONSENT ITEMS

On motion of Patty Holohan, second by Michele Rendler, and unanimously carried, the Board took action to:

- a. Approve all Consent Items as detailed in Items XVIII.b. - XVIII.x.
- b. Certificated - Ratify/Approve employment of certificated bargaining unit personnel (Appendix Item).
- c. Certificated - Ratify/Approve hourly Adult Education certificated personnel (Appendix Item).
- d. Certificated - Ratify/Approve employment of hourly/daily certificated personnel (Appendix Item).
- e. Certificated - Ratify/Approve revised salary placements/assignments for certificated bargaining unit personnel (Appendix Item).
- f. Certificated - Ratify/Approve extra assignments for certificated personnel (Appendix Item).
- g. Certificated - Approve certificated requests for leaves of absence for the 2023-2024 school year (Appendix Item).
- h. Certificated - Ratify/Accept resignations/separations from certificated hourly/daily personnel (Appendix Item).
- i. Classified - Ratify/Approve new classified contract personnel (Appendix Item).
- j. Classified - Ratify/Approve new classified contract Instructional Paraprofessional - Special Education personnel (Appendix Item).
- k. Classified - Ratify/Approve employment of classified substitute/short-term personnel (Appendix Item).
- l. Classified - Ratify/Approve revised salary placements/assignments for classified contract personnel (Appendix Item).
- m. Classified - Ratify/Approve revised salary placements/assignments for classified contract Instructional Paraprofessional - Special Education personnel (Appendix Item).
- n. Classified - Ratify/Approve extra assignments for classified contract personnel (Appendix

Item).

- o. Classified - Ratify/Approve extra assignments for classified contract Instructional Paraprofessional - Special Education personnel (Appendix Item).
- p. Classified - Approve classified requests for leaves of absence for the 2023- 2024 school year (Appendix Item).
- q. Classified - Approve classified request for leave of absence for the 2024-2025 school year (Appendix Item).
- r. Classified - Ratify/Accept resignations/separations from classified contract personnel (Appendix Item).
- s. Classified - Ratify/Accept resignations/separations from classified contract Instructional Paraprofessional - Special Education personnel (Appendix Item).
- t. Classified - Ratify/Accept resignations of classified substitute/short-term personnel (Appendix Item).
- u. Other - Ratify/Approved employment of temporary athletic team coaches/extended day/Redlands East Valley High School (Appendix Item).
- v. Other - Ratify/Approve employment of temporary athletic team coaches/extended day/Redlands High School (Appendix Item).
- w. Other - Ratify/Approve employment of volunteer athletic team coaches (Appendix Item).
- x. Other - Approve volunteers and fieldtrip chaperones for the 2023-2024 school year (Appendix Item).

XIX. HUMAN RESOURCES ACTION ITEMS

On motion of Jim O'Neill, second by Michele Rendler, and unanimously carried, the Board took action to:

- a. Approve employment contract for Juan M. Lopez, as Interim Assistant Superintendent, effective May 22, 2024 through July 1, 2025, at a rate of \$1,000.00 per day, for 3-5 days per week, for a maximum of seventy-four [74] days. There are no health and welfare benefits provided in the contract (Appendix Item).

XX. DISCUSSION ITEMS.

None.

XXI. CLOSED SESSION

- a. None.

XXII. ADJOURNMENT

- a. There being no further business, the meeting was adjourned at 7:01 p.m.

Adopted:

Jim O'Neill, Clerk

Date

From: [Danielle Epp](#)
To: [meetinginput](#)
Subject: [EXTERNAL]May 7, 2024 minutes
Date: Monday, May 13, 2024 11:18:14 AM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Where would I find a copy of the Board of Education Meeting minutes from May 7, 2024? I cannot seem to find them online. Please advise?
Thank you.

Sincerely,

Danielle Epp
Get [Outlook for iOS](#)