

COUNTY FORM NO. 1  
REGULAR AUDIT  
DISTRICT FINANCIAL SERVICES DIVISION  
COUNTY OF SAN BERNARDINO

**CERTIFICATION OF BOARD MINUTES**

SCHOOL DISTRICT: Redlands Unified School District

SUBJECT MATTER: BOARD DELEGATION – CERTIFY/ATTEST BOARD ACTION

DATE OF ACTION: February 11, 2025

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

As per Ed. Code 35250, the governing board of every school/community college district shall certify or attest to actions taken by the governing board whenever such certification or attestation is required for any purpose.

As per Ed. Code 35161, the individual(s) named below are delegated to certify or attest governing board action.

☒ ADD

☐ ADD

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☐ DELETE

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☐ DELETE

Patricia Buchmiller

Ken Wagner

NAME

NAME

NAME

Assistant Superintendent, Educational Services

Assistant Superintendent, Educational Services

TITLE

TITLE

TITLE

Dec. 2024, until revoked

August 2024

FISCAL YEAR

FISCAL YEAR

FISCAL YEAR

Patricia Buchmiller

N/A

SIGNATURE

SIGNATURE

SIGNATURE

AUTHORITY: X EDUCATION CODE  
\_\_\_\_ GOVERNMENT CODE  
\_\_\_\_ PUBLIC CONTRACT CODE  
\_\_\_\_ OTHER: LEGAL OPINION

SECTION: 35161, 35250, 72000 (CC)

SECTION: \_\_\_\_\_

SECTION: \_\_\_\_\_

SECTION: \_\_\_\_\_

SUPPORTIVE DATA: BOARD MINUTES OF ACTION DESIGNATING SAME.

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE

Superintendent  
TITLE

2/11/25  
DATE

San Bernardino County Superintendent of Schools  
DISTRICT FINANCIAL SERVICES

**CERTIFICATION OF BOARD MINUTES**

SCHOOL DISTRICT: Redlands Unified School District

SUBJECT MATTER: BOARD DELEGATION-AUTHORIZED AGENT STATUS

DATE OF ACTION: February 11, 2025

**IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE DISTRICT, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:**

NAME OF AUTHORIZED AGENT: Patricia Buchmiller

TITLE OF AUTHORIZED AGENT: Assitant Superintendent, Educational Services

ACTUAL SIGNATURE OF AUTHORIZED AGENT: Patricia Buchmiller

**AUTHORIZATION RELATES TO DOCUMENTS NOTED BELOW:**

- ☐ DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)  
☐ PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)  
☐ VOLUNTARY PAYROLL DEDUCTIONS (PAY620)  
☐ NOTICES OF EMPLOYMENT FOR CERTIFICATED EMPLOYEES  
☐ NOTICES OF EMPLOYMENT FOR CLASSIFIED EMPLOYEES  
☐ NOTICES OF EMPLOYMENT FOR STUDENTS AND TEMPORARY EMPLOYEES  
☒ PURCHASE ORDERS:

*MONETARY LIMITATION:* None *FISCAL YEAR:* December 2024, Unittl Revoked

☒ **CONTRACTS:**

*MONETARY LIMITATION:* Up to Bid Limits *FISCAL YEAR:* December 2024 Unittl Revoked

**NO CONTRACT APPROVED PURSUANT TO THIS DELEGATION SHALL BE VALID UNTIL SUCH APPROVAL HAS BEEN RATIFIED BY THE GOVERNING BOARD OF THE SCHOOL DISTRICT.**

**NOTE: IF NO LIMITATIONS ARE TO APPLY TO THE DELEGATION NOTED ABOVE, PLEASE INDICATE 'NONE' IN THE BLANK SPACES PROVIDED.**

- ☒ JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)  
☒ INTERFUND TRANSACTIONS  
☒ BUDGET TRANSFERS  
☐ OTHER BOARD DELEGATED AUTHORITY, PLEASE SPECIFY \_\_\_\_\_

**AUTHORITY:** X EDUCATION CODE  
X EDUCATION CODE

**SECTION:** 17604, 17605, 35161, 81655(CC)  
**SECTION:** 42603

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE  
(CANNOT SELF-CERTIFY UNLESS NO OTHER INDIVIDUAL HAS CO. FORM 1 AUTHORITY)

Superintendent  
TITLE

2-11-25  
DATE

COUNTY FORM NO.4  
REGULAR AUDIT

San Bernardino County Superintendent of Schools  
DISTRICT FINANCIAL SERVICES

**CERTIFICATION OF BOARD MINUTES**

SCHOOL DISTRICT: Redlands Unified School District

SUBJECT MATTER: BOARD DELEGATION-TERMINATION THEREOF

DATE OF ACTION: 2-11-2025

IN ACCORDANCE WITH PROVISIONS OF LEGAL CODES FOR THE STATE OF CALIFORNIA, THE GOVERNING BOARD OF THE ABOVE NAMED SCHOOL DISTRICT/COMMUNITY COLLEGE, HEREBY APPROVES AND ADOPTS THE ACTION DESCRIBED BELOW:

AUTHORIZATION GRANTED TO Ken Wagner IS TERMINATED AS NOTED BELOW:

ELECTRONIC SIGNATURE KEY

TO BE TERMINATED:

DISTRICT ORDERS (AND RELATED JOURNAL ENTRIES)

☒ YES ☐ NO

PAYROLL ORDERS (AND RELATED JOURNAL ENTRIES)

☒ YES ☐ NO

VOLUNTARY PAYROLL DEDUCTIONS (PAY 620)

☒ YES ☐ NO

NOTICE OF EMPLOYMENT-CERTIFICATED EMPLOYEES

☒ YES ☐ NO

NOTICE OF EMPLOYMENT-CLASSIFIED EMPLOYEES

☒ YES ☐ NO

NOTICE OF EMPLOYMENT-STUDENT & TEMPORARY

☒ YES ☐ NO

JOURNAL ENTRIES (FOR THOSE NOT AUTHORIZED FOR DISTRICT OR PAYROLL ORDERS)

☒ YES ☐ NO

BUDGET TRANSFERS

☒ YES ☐ NO

CONTRACTS

☒ YES ☐ NO

REVOLVING CASH

☒ YES ☐ NO

INTERFUND TRANSACTIONS

☒ YES ☐ NO

PURCHASE ORDERS

☒ YES ☐ NO

AUTHORITY: ☒ EDUCATION CODE  
☐ GOVERNMENT CODE  
☐ OTHER

SECTION: 17604-05, 35161, 81655-56, 85232-33

SECTION:

SECTION:

SUPPORTIVE DATA: NONE REQUIRED

I CERTIFY, UNDER PENALTY OF PERJURY, THE FOREGOING STATEMENTS TO BE TRUE AND CORRECT.

SIGNATURE: GOVERNING BOARD DESIGNEE  
TITLE  
DATE

Superintendent

2-11-25