

January 31, 2024

Mr. Juan Cabral, Superintendent  
Redlands Unified School District  
20 West Lugonia Avenue  
Redlands, CA 92374

Dear Mr. Cabral:

Thank you for your continued collaboration throughout the Williams monitoring process. As you may know, California Education Code section 1240 requires that I annually visit Williams-monitored schools identified in our county and report to you the results of my findings on a quarterly basis (October, January, April, and July). This report serves as your district's *second quarterly report* for the 2023-24 fiscal year.

Education Code section 1240(c)(2)(C) also requires that the results of the visits and/or reviews be reported to the governing board of each school district at a regularly scheduled meeting held in accordance with public notification requirements. *Please be sure to include this report as an agenda item for your next regularly scheduled Board meeting.*

In summary, there are no findings to report in the following areas:

**1. Instructional Materials**

The instructional materials sufficiency reviews were conducted during the first quarter of the 2023-24 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2023.

**2. School Facilities**

The facilities inspections were conducted during the first quarter of the 2023-24 fiscal year as part of the Williams site visitation process and the findings were reported in the first quarterly reports generated in October 2023.

My findings are as follows:

**3. School Accountability Report Cards (SARC)**

2021-22 SARCs published in the 2022-23 school year were reviewed for accuracy of information pertaining to the quality, currency, and availability of instructional materials, and facilities good repair. Preliminary findings were provided to districts and charter schools with an opportunity for revision and resubmission, as appropriate. Upon final review, no inaccuracies were reported for your Williams-monitored site(s).

**4. Teacher Assignments**

Enclosed are the 2022-23 annual assignment monitoring review findings. The annual assignment monitoring review for the 2023-24 fiscal year will begin on or after April 1, 2024, according to data availability from the Commission on Teacher Credentialing (CTC) and the California Department of Education (CDE), and findings will be included in the corresponding quarterly report.

On behalf of the SBCSS Williams team, it has been a pleasure to work in partnership with you and the staff of the Redlands Unified School District.

Sincerely,

A handwritten signature in black ink, appearing to read "Ted Alejandre", with a long horizontal flourish extending to the right.

Ted Alejandre  
County Superintendent

Enclosure

cc: Mr. Alex Vara, Board President  
Mr. Jason Hill, Williams Liaison  
Mr. Jamie Cortz, SARC Contact  
Ms. Jenny Owen, SBCSS Director, Communications and Intergovernmental Relations  
Mr. James Fields, SBCSS Senior Manager, Intergovernmental Relations and Communications  
Ms. Amanda Shoffner, SBCSS Credentials Manager

**Redlands Unified School District  
Williams Teacher Assignment Monitoring Data  
2022-23 Fiscal Year**

School Name	Enrollment	EL Enrollment	Monitoring Determinant(s)			Teacher Vacancies Filled (Based on SARC Data)	Teacher Vacancies (Based on SARC Data)	Overall Teacher Misassignments, (Based on Census Date)	Teacher Misassignments Corrected During CalSAAS Review (Based on Census Date)
			ESSA Assistance Status 2019	15% or More Teachers Not Credentialed	% Teachers Not Credentialed				
Franklin Elementary	612	79	ATSI	NA	NA	0	0	0	
Grove*	243	11	NA	Y	16.7%	0	12	0	
Moore Middle	1,070	68	ATSI	NA	NA	0	3	1	
	<b>1,925</b>	<b>158</b>				<b>0</b>	<b>15</b>	<b>1</b>	

**Footnotes:**

\*Overall misassignments includes both corrected and uncorrected misassignments determined during the CalSAAS review.

\*District-authorized charter school

**Definitions & Explanations:**

"Teacher vacancy" means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester. [E.C. Section 35186(h)(3) and C.C.R. Title 5 Section 4600(b)]

"Misassignment" means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. [E.C. 35186(h)(2)]

More than one misassignment may be identified within a certificated assignment (e.g., a special education teacher lacking authorization for potentially more than one disability). English learners (EL) misassignments are one per teacher of record and included in the total of misassignments.