

Board of Education Minutes  
Regular Meeting: August 20, 2024  
Open/Closed Session: 4:30 p.m.  
Open Session: 6:00 p.m.

I. OPEN SESSION – President Vara opened the meeting at 4:32 p.m.

a. ROLL CALL – Melissa Ayala-Quintero, Jim O’Neill, Michele Rendler, Alex Vara

Absent: Patty Holohan

b. ANNOUNCEMENTS – None.

Staff Attending:

Juan Cabral, Superintendent of Schools

Jason Hill, Assistant Superintendent, Business Services

Rudy Wilson, Assistant Superintendent, Compliance

Juan Lopez, Interim Assistant Superintendent, Human Resources

II. PUBLIC PARTICIPATION

a. COMMUNITY INPUT

1. None.

III. ADJOURNMENT TO CLOSED SESSION

a. The Board adjourned to Closed Session at 4:33 p.m.

IV. CLOSED SESSION

a. CONFERENCE WITH LABOR NEGOTIATOR – CONTRACT MANAGEMENT:

*No Action* was taken.

b. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**During Closed Session, the Board took action to approve the Superintendent’s recommendation to accept the resignation of Certificated Employee 2024-25-01, effective August 21, 2024, and to approve the settlement/release agreement in connection therewith.**

**On motion of Melissa Ayala-Quintero, second by Michele Rendler, and unanimously carried, the Board took action to:**

**Accept the resignation of Certificated Employee 2024-25-01, effective August 21, 2024, and to approve the settlement/release agreement in connection therewith.**

c. CONFERENCE WITH LEGAL COUNCIL – ANTICIPATED LITIGATION

*No Action* was taken.

d. STUDENT MATTERS

*No Action* was taken.

e. OTHER

*No Action* was taken.

V. ADJOURNMENT TO OPEN SESSION

- a. The Board adjourned to open session at 5:58 p.m.

VI. REGULAR MEETING – OPEN SESSION

- a. CALL TO ORDER – President Vara opened the meeting at 6:07 p.m.
- b. PLEDGE OF ALLEGIANCE – Led by Student Trustee Aleena Jose
- c. ADOPTION OF AGENDA

On motion of Michele Rendler, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to adopt the agenda with flexibility.

- d. ROLL CALL – Melissa Ayala-Quintero, Jim O'Neill, Michele Rendler,  
Alex Vara

Absent: Patty Holohan

Staff Attending:

Juan Cabral, Superintendent of Schools

Jason Hill, Assistant Superintendent, Business Services

Rudy Wilson, Assistant Superintendent, Compliance

Juan Lopez, Interim Assistant Superintendent, Human Resources

e. APPROVAL OF MINUTES

On motion of Melissa Ayala-Quintero, second by Michele Rendler, and unanimously carried, with Student Trustee Jose voting Aye, the Board took action to adopt to:

1. Approve the minutes of the July 9, 2024, Board of Education Regular Meeting, July 31, 2024, Special Board of Education Meeting, and August 6, 2024, Board of Education Regular Meeting.

**President Vara reported the following from Closed Session:**

**In regard to the Public Employee Appointment part of the Agenda, he reported the following:**

**During closed session, the Board unanimously took action to accept the resignation of Certificated Employee 2024-25-01, effective August 21, 2024, and to approve the settlement/release agreement in connection therewith.**

## VII. PUBLIC PARTICIPATION

### a. COMMUNITY INPUT

#### 1. Jacqueline Olivares

- Noted that she is at the meeting to show support for her friend whose daughter has faced bullying.
- Noted that she is contemplating removing her student from Highland Grove.

#### 2. Ashley D'Ambra

- Noted that she is usually at the Board Meeting to talk about cross walks.
- Expressed concerned about her student being threatened at school.

#### 3. Nicole Guillian

- Noted that she is a mother of two children who attend Highland Grove and is at the meeting to support a fellow mom.
- Shared concerns for the safety of all of children and believes the situation should be addressed with the utmost seriousness

## VIII. STUDENT TRUSTEE REPORT

### a. Student Trustee Aleen Jose reported on the following:

#### Redlands East Valley (REV):

- Fall sports underway
  - Girls volleyball and flag football have home games
  - Boys varsity/freshman football have first away games at Vista Del Lago

- Marching Wildcats completed 2024 band camp
  - Prepared pep tunes and competitive show "For All Eternity"
- eSports starting third year
  - Introducing Street Fighter 6
- Class of 2025 senior activities
  - Hosted Senior Sunrise and Senior Fling
- Wildcat Club Rush scheduled for Wednesday, 21st at lunch

Citrus Valley (CV):

- Sports
  - Girls' Flag Football won inaugural game 31-0 against Yucaipa
  - Football season started with Black and Gold Scrimmage
  - Upcoming: First official football game and Freshman Girls' Volleyball Invitational Tournament
  - First Cross Country meet at CSUSB this weekend
- Performing Arts
  - CV Marching Band (Black and Gold Brigade) prepared competitive show "Mission Accepted"
  - CV Performing Arts Applause Awards held, recognizing student efforts
- School Events
  - Successful Link Crew Orientation for Class of 2028

IX. BOARD COMMITTEE REPORTS

- a. Redlands Educational Partnership Foundation – Mrs. Rendler reported that the Grants for Teachers and Grants for Principals opens on September 23, 2024. Principal grants will be \$2500 and teacher grants will be \$500. Grants will be awarded on a first come first served basis. Last year 10 Principal grants were given and 60 teacher grants. She also asked that everyone please put Thanksgiving morning, November 28, 2024 on the calendar for the Annual Turkey Trot. Everyone is welcome to participate.

X. BOARD COMMENTS

- a. Jim O'Neill
  1. Shared his positive experiences of attending back-to-school nights at Mentone, Judson Brown, and Crafton Elementary schools, praising the teachers' efforts in preparing their classrooms and the high turnout.
  2. Expressed regret at missing the inaugural girls' flag football event at Citrus Valley but was pleased to hear about its success and the support from other teams.
  3. Highlighted the district's talented students in various fields, including sports, music, and theater, encouraging more public attendance at these events.
  4. Discussed the new student trustees, mentioning representatives from different schools and the need for an additional member from REV. Further noting that his term ends in November, and he will continue as a volunteer but suggested the board select a new leader for the student trustee meetings.

5. Shared information about a project at Bryn Mawr Elementary School aimed at supporting at-risk students, particularly regarding attendance and recommended inviting the school's representatives to present their work to the board.

b. Melissa Ayala-Quintero

1. Expressed appreciation for the superintendent's guided tour of school sites on the first day of school, highlighting the joy of seeing excited students with happy faces.
2. Thanked the site administrators who attended the recent Title IX training, noting its informative nature. Noting that most of the board was present.

c. Michele Rendler

1. Shared that she attended Back to School Nights at seven elementary sites, e-Academy, Judson & Brown, Smiley, Mentone, Victoria, McKinley and Mission and expressed appreciation for the opportunity to interact with teachers and parents.
2. Noted that she looks forward to attending similar events at the middle and high schools in the coming weeks.
3. Visited Mrs. Harker's kindergarten class at Lugonia, noting the students' progress and an invitation to return.
4. Visited inclusion classes at Kingsbury, praising the collaborative learning environment and expressing interest in seeing similar programs across the district.
5. Acknowledged meeting new assistant principals and office staff, and she hopes they enjoyed meeting the families and students in the schools.
6. Thanked CNS/Medley Station for showcasing the new lunch service area at OHS.
7. Expressed enthusiasm for upcoming fall sports and middle school volleyball events.

d. Alex Vara

1. Addressed concerns raised by Highland Grove parents, acknowledging the difficulty and protective instinct involved in discussing situations affecting their children.
2. Assured the parents that their concerns would be investigated to ensure proper handling and, most importantly, to maintain student safety.
3. Concluded by reiterating that the board's top priority is ensuring the safety of all students at all times.

## XI. SUPERINTENDENT'S REPORT

### a. Juan Cabral, Superintendent of Schools:

1. Superintendent Cabral addressing Highland Grove parents, assuring them that they will be contacted and emphasized the importance of student safety.
2. Thanked the staff working outside during hot weather noting that he recognizes the challenges of working in high temperatures.
3. Discussed the SELPA Inclusion Summit that will be coming up in early November noting that the previous event was very successful.
4. Discussed the District Safety Committee noting that it was referenced at the previous board meeting presentation on DOJ and OCR mandates. Mentioning the first meeting will be in the next couple of weeks and parents and community members are encouraged to sign up.
5. Thanked everyone for their hard work at the start of the school year and noted that he is excited for an excellent 2024-2025 school year.

## XII. PRESENTATION

1. Recognition of Loma Linda's Fire Chief – Minerva Castorena and Nikki Gonzales, Mission Elementary School

Minerva Castorena and Nikki Gonzales highlighted the amazing commitment that Chief Boucher and his crew have given to Mission Elementary. Noting that their dedication, leadership, and unwavering support has been nothing short of transformative for the students.

2. Summer Programs Update – Mark Bline, Director, Secondary Education; Patti Buchmiller, Executive Director, Special Services; Denise Fee, Director, Early Childhood and Expanded Learning

Educational Services staff provided an overview of the Redlands Unified School District's summer programs. The High School Summer School was held at Citrus Valley High School from June 17th to July 23rd, focusing on credit and grade recovery through both seated classes and the Edgenuity online instructional program, which allowed students flexibility in course selection and pace. The program saw participation from various high schools, with a significant number of credits recovered across multiple sessions.

The presentation also highlights the Summer School Dual Enrollment Program, which saw a decrease in participation in 2024 compared to previous years, with students taking courses in public speaking, stress management, and American popular music. Additionally, the Extended School Year program served special education students across

different levels, providing necessary support through a combination of teachers, paraprofessionals, and related services.

The Expanded Learning Opportunity Program (ELOP) offered a summer camp for students in grades TK-6, serving a total of 290 students over six weeks. The program included skill-building sessions, weekly themed activities, and field trips, with a portion of students receiving scholarships to attend. The presentation concludes with an acknowledgment of the program's success and its impact on the students served.

3. Universal Pre-K Update – Denise Fee, Director, Early Childhood and Expanded Learning

Mrs. Fee provided an overview of the Universal Pre-K (UPK) initiatives. UPK is described as an umbrella term aimed at offering more choices to families with three and four-year-old children. The presentation highlights two main programs under UPK: the California State Preschool Program and Transitional Kindergarten (TK). The California State Preschool Program, available to three and four-year-olds, is income-based and hosted at various schools within the district. Transitional Kindergarten is a public program for four-year-olds (and some three-year-olds), offered at all RUSD elementary schools, focusing on providing a foundation before kindergarten. The 2024-2025 updates include details on the age eligibility, class sizes, and professional development efforts to enhance the quality of education, emphasizing the integration of new learning foundations and developmental assessments.

XIII. SUPERINTENDENT’S RECOMMENDATIONS

XIV. BUSINESS SERVICES CONSENT ITEMS

On motion of Melissa Ayala-Quintero, second by Jim O'Neill, and unanimously carried, with Student Trustee Jose voting Aye, the Board took action to:

- a. Approve all Consent in Items as detailed in XIV.b. – XIV.i.
- b. Accept the San Bernardino County Superintendent of Schools staff report to ensure the District’s compliance with Williams Legislation for the fourth quarter of the 2023-2024 school year. No insufficiencies or deficiencies were observed (Appendix Item).
- c. Approve Rudy Wilson, Assistant Superintendent, Compliance, to sign as an Authorized Agent for Certification of Board Action, including Documents, Contracts and Purchase Orders, on behalf of the Governing Board, effective August 20, 2024 (Appendix Item).
- d. Approve Agreement with Verdantas Inc., to provide Materials Testing and Special Inspections for Redlands High School Girls Gym HVAC Upgrades Project, at a cost of \$13,114.00, to be funded by Redevelopment Agency Funds. Authorize Jason Hill, Assistant Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- e. Approve Agreement with Verdantas Inc., to provide Materials Testing and Special Inspections for the Transportation EV Bus Charging Stations, at a cost of \$8,719.00, to be funded by Transportation Funds. Authorize Jason Hill, Assistant Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).
- f. Ratify/Approve Amendment No. 1, with Fairbank, Maslin, Maullin, Metz & Associates (FM3) to provide a School Bond Tracking Survey for Redlands Unified School District,

effective August 6, 2024, in the amount of \$38,500.00, to be funded by Business Services Funds (Appendix Item).

- g. Ratify/Approve Agreement with Logicalis, to assist Technology Services with Tier 3-Senior Consultant at a cost not to exceed \$9,000.00, effective July 1, 2024 through June 30, 2025, to be funded by Informational Services Funds. Authorize Jason Hill, Assistant Superintendent, Business Services, and Amy Drummond, Purchasing Director I, to sign related documents on behalf of the Board (Appendix Item).
- h. Ratify/Approve Agreement with San Bernardino County Superintendent of Schools (SBCSS), Early Education and Development Department to provide ongoing support services for the Redlands Unified School District, effective August, 1, 2024 through June 30, 2025, at a cost not to exceed \$10,250.00, to be funded by Universal Transitional Kindergarten Funds. Authorize Jason Hill, Assistant Superintendent, Business Services, and Denise Fee, Director of Expanded Learning and Early Childhood Education, to sign on behalf of the Board (Appendix Item).
- i. Approve Payment Transmittal Numbers 25000198 through 25000305 for August 20, 2024, in the amount of \$8,213,679.84. Authorize Jason Hill, Assistant Superintendent, Business Services, to sign on behalf of the Board (Appendix Item).

#### XV. BUSINESS SERVICES ACTION ITEMS

None.

#### XVI. EDUCATIONAL SERVICES CONSENT ITEMS

On motion of Melissa Ayala-Quintero, second by Michele Rendler, Student Trustee Jose voting Aye, unanimously carried, the Board took action to:

- a. Approve Consent Item as detailed in Item XVI.b. – XVI.f.
- b. Ratify/Approve 80 members of the Citrus Valley High School Advanced Choir Class to travel by bus, to Camp Arbolado – YMCA, in Angelus Oaks, California, where they will participate in music education and teambuilding activities, effective August 16, 2024 through August 18, 2024.
- c. Approve 85 members of the Redlands East Valley High School Juniors and Seniors AVID Class, to travel by charter bus, to Northern California where they will visit and tour several colleges, including Fresno State University and University of the Pacific, effective March 6, 2025 through March 8, 2025.
- d. Approve 8 members of the Citrus Valley High School Thespians to travel by car, to the State Thespian Festival, in Claremont, California, where they will compete and participate in workshops and performances with industry professionals, effective March 21, 2025 through March 23, 2025.
- e. Approve Revision of Administrative Regulation and Board Policy 1312.3 – Uniform Complaint Procedures [Second Reading] (Appendix Item).

**REVISION TO PAGE 112 IN ITEM F.**



- f. Approve Revision of Board Policy 4019.1 - Professional Adult Student Boundaries, Administrative Regulation and Board Policy 4030 – Nondiscrimination in Employment, Administrative Regulation and Board Policy 4119.11 – Sexual Harassment, and Administrative Regulation 4212.5 – Criminal Record Check [First Reading] (Appendix Item).

## XVII. EDUCATIONAL SERVICES ACTION ITEMS

None.

## XVIII. HUMAN RESOURCES CONSENT ITEMS

On motion of Michele Rendler, second by Melissa Ayala-Quintero, and unanimously carried, the Board took action to:

- a. Approve all Consent Items as detailed in Items XVIII.b. - XVIII.ac.
- b. Certificated – Ratify/Approve employment of new certificated contract personnel (Appendix Item).
- c. Certificated – Ratify/Approve employment of hourly Adult Education certificated personnel (Appendix Item).
- d. Certificated – Ratify/Approve employment of hourly Home Hospital certificated personnel (Appendix Item).
- e. Certificated – Ratify/Approve employment of hourly/daily certificated personnel (Appendix Item).
- f. Certificated – Ratify/Approve revised salary placements/assignments of certificated contract personnel (Appendix Item).
- g. Certificated – Ratify/Approve extra assignments of certificated contract personnel (Appendix Item).
- h. Certificated – Ratify/Accept resignations/separations of hourly/daily certificated personnel (Appendix Item).
- i. Classified – Ratify/Approve employment of new classified contract personnel (Appendix Item).
- j. Classified – Ratify/Approve employment of new special education paraprofessional classified contract personnel (Appendix Item).
- k. Classified – Ratify/Approve employment of substitute/short-term classified personnel (Appendix Item).
- l. Classified – Ratify/Approve anniversary/longevity increments of classified contract personnel, effective August 1, 2024 (Appendix Item).
- m. Classified – Ratify/Approve revised salary placements/assignments of classified contract personnel (Appendix Item).

- n. Classified – Ratify/Approve revised salary placements/assignments of special education paraprofessional classified contract personnel (Appendix Item).
- o. Classified – Ratify/Approve extra assignments of classified contract personnel (Appendix Item).
- p. Classified – Ratify/Approve extra assignments of special education paraprofessional classified contract personnel (Appendix Item).
- q. Classified – Ratify/Approve requests for leaves of absence from classified contract personnel (Appendix Item).
- r. Classified – Ratify/Accept resignations/separations of classified contract personnel (Appendix Item).
- s. Classified – Ratify/Accept resignations/separations of special education paraprofessional classified contract personnel (Appendix Item).
- t. Classified – Approve professional growth stipends/teacher development program reimbursements for classified contract personnel (Appendix Item).
- u. Management – Ratify/Approve revised salary placements/assignments of management team personnel (Appendix Item).
- v. Management – Approve revisions to the management team salary for the 2024- 2025 school year, effective August 21, 2024 (Appendix Item).
- w. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Citrus Valley High School (Appendix Item).
- x. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Redlands East Valley High School (Appendix Item).
- y. Other – Ratify/Approve employment of temporary athletic team coaches/extended day/Redlands High School (Appendix Item).
- z. Other – Ratify/Approve employment of volunteer athletic team coaches for the 2024-2025 school year (Appendix Item).
- aa. Other – Approve volunteers and fieldtrip chaperones for the 2024-2025 school year (Appendix Item).
- ab. Other – Approve student teaching agreement between the Redlands Unified School District and Claremont Graduate University, effective August 21, 2024, through July 31, 2027 (Appendix Item).
- ac. Other – Approve student teaching agreement between the Redlands Unified School District and Hope International University, effective August 21, 2024, through June 30, 2030 (Appendix Item).

#### XIX. HUMAN RESOURCES ACTION ITEMS

On motion of Melissa Ayala-Quintero, second by Jim O'Neill, and unanimously carried, the Board took action to:

- a. Management – Establish position and approve job description for Compliance Manager, effective August 21, 2024 (Appendix Item).

XX. DISCUSSION ITEMS.

None.

XXI. CLOSED SESSION

- a. None.

XXII. ADJOURNMENT

- a. There being no further business, the meeting was adjourned at 7:04 p.m.

Adopted:

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Jim O'Neill, Clerk

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Date